

2021 First Quarter

Surveillance Technology Determination Report

Seattle Information Technology

Seattle
Information Technology

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Summary

The Privacy Office received 101 total requests for privacy reviews during the 1st quarter of 2021. 59 technologies and projects were applicable for this report. One upgrade to an existing Master List technology was reviewed during Q1 2021. This technology will receive an updated Surveillance Impact Report.

About This Report

The Seattle City Council passed SMC 14.18 ("Surveillance Ordinance") to provide greater transparency to City Council and the public when the City acquires technology that meets the City's criteria of surveillance. In addition to review and approval requirements for new and existing technologies, the Surveillance Ordinance requires the CTO to submit a quarterly report to Council of all technology acquisitions. This report provides a list of all such technology acquisitions, the process followed, and the determinations for each of the technologies reviewed.

Ordinance Requirement

This document is prepared pursuant to SMC 14.18.020.B.3, which states:

> *The CTO shall, by no later than 30 days following the last day of each quarter, submit to Council, by filing with the City Clerk and providing an electronic copy to the chair of the committee responsible for technology matters, the co-chairs of the Working Group, the City Auditor, the Inspector General for Public Safety, and the Director of Central Staff, a surveillance technology determination list that includes all technology from that quarter that was reviewed under the process established in subsection 14.18.020.B.1, along with supporting information to explain the justification for the disposition of items on the list. The CTO shall also post the list to the City's website.*

How This List Was Compiled

City staff must submit a Privacy and Surveillance Assessment (PSA) before new non-standard technology may be acquired. The assessment is used to determine if a given technology meets the City's definition of "surveillance technology" as defined by the City's Surveillance Policy. City staff were informed of this new process through an all-City email, engagement meetings with critical stakeholders such as IT Client Solutions Directors, financial leadership, and project managers. The report includes technologies and projects reviewed through the PSA process between January 1, 2021 and March 31, 2021. If a technology is discovered to have been acquired outside of this process, the CTO will inform Council. Inapplicable requests for review (for example requests for standard software, redundant requests, consultant contracts, etc.) were removed.

Table of Department Acronyms

The following department acronyms are used in this report and are provided as a reference:

Acronym	Department
ARTS	Office of Arts and Culture
CBO	City Budgets Office
CEN	Seattle Center
CIV	Civil Service Commission
DEEL	Department of Education and Early Learning
DON	Department of Neighborhoods
FAS	Finance and Administrative Services
HSD	Human Service Department
ITD	Information Technology Department
OCR	Office of Civil Rights
OED	Office of Economic Development
OH	Office of Housing
OIG	Office of the Inspector General
OLS	Office of Labor Standards
OPCD	Office of Planning & Community Development
OSE	Office of Sustainability and Environment
RET	Seattle City Employees' Retirement
SCL	Seattle City Light
SDHR	Seattle Department of Human Resources
SDOT	Seattle Department of Transportation
SFD	Seattle Fire Department
SMC	Seattle Municipal Court
SPD	Seattle Police Department
SPL	Seattle Public Library
SPR	Seattle Parks & Recreation
SPU	Seattle Public Utilities

Surveillance Technologies

One upgrade to an existing Master List technology was reviewed during Q1 2021. This technology will receive an updated Surveillance Impact Report.

Department	Case No.	Reviewed Item	Description
SPD	1/8/2021	Seattle Justice Center Interview Room Camera Replacement	SPD is going to replace the end-of-life interview room cameras in the Homicide and Sexual Assault/Domestic Violence Units at the Seattle Justice Center. The replacement includes cameras, software, and storage all vendor managed. This system will replace the existing Genetec video/audio recording system.

Non-Surveillance Technologies

Below is a list of technologies that were reviewed and did not meet the ordinance requirements of surveillance:

Department	Case No.	Reviewed Item	Description
SCL	1/5/2021	Toad Data Modeler	Toad Data Modeler is a data architecture visualization tool that allows reverse engineering of databases to see the current design. This will help in current state analysis for SCL databases. The tool was recommended by City Data Architects and Enterprise Architecture, as well as a previous users.
All City of Seattle, PKS	1/7/2021	Return to Work Power App Suite	Microsoft and partners have built a suite of applications on the Power Platform to support organizations as they return to physical locations. It offers an application for employees and guests to request day passes to the facility in order to know who was in the building each day, an app to manage facility readiness, and an app to manage exposure cases in order to track whether people with potential exposure have been notified.
OCR, DOT, FAS, DON, SCI, HSD, OIR, ITD	1/11/2021	Kudo Language Interpretation for Remote Meetings (Atlas Language Services)	Utilizing Kudo, simultaneous language interpretation is possible in real-time, which allows the participants to fully access and participate in the meeting content and discussion as well as actively participate in decision making within their community.
All City of Seattle	1/11/2021	Valimail	The goal of implementing Valimail is to improve brand identity and security of email by fully implementing three different email security protocols: SPF, DMARC, and DKIM.
SCI	1/11/2021	Plant Operations Network Logging and Monitoring w/ Splunk	This project is about logging and monitoring network activity/traffic on Seattle City Light's generation plant automation networks that monitor and control the operation of its plants.
LAW, ITD	1/11/2021	Cisco Webex Control Hub Compliance Manager Download Manager	The Cisco Webex Control Hub Management Portal has a download manager application that is used for secure, encrypted transfer of Compliance Manager Reports from the Cisco Webex Cloud to the Desktop of the Compliance Manager.
SCL	1/11/2021	Installation of Application/Driver for Duex Pro Portable Monitor	Application and associated drivers for portable monitor display extender (related to WFH).
SCI, SPU	1/12/2021	SmartyStreets Proof of Concept Mailing Address Verification	The Utility Customer Self Service (UCSS) portal is conducting a Proof of Concept with SmartyStreets (SmartyStreets.com). This company allows autocomplete verification of US and international mailing addresses. It is built on top of the USPS mailing address database which is publicly

			available. The portal will call via API to SmartyStreets whenever a Mailing or Forwarding Address is provided and use the data that is returned.
SPU, SCL	1/12/2021	P701 AMI Full Integration Upgrade	The AMI Full Integration Upgrade project will manage the configuration and setup of the data that will flow from the 450,000+ electrical meters utilized by all residential and commercial customers. This data, known as interval data reads, will flow into the Oracle MDM (Meter Data Management) system. When fully implemented, the MDM system will have been migrated to the Oracle Cloud MSCS (Meter Solution Cloud Service). Downstream from the MDM system is the Customer Care & Billing system which will match up the data to an accounts database for purposes of generating electrical utility bills that will be sent to the various customers.
All City of Seattle	1/14/2021	Audacity 2.4.2	Audacity is software for recording and editing audio. It is the intent to trial use of Audacity for opening audio files and audio redaction.
All City of Seattle	1/15/2021	Software: mRemoteNG for Management of Communications Servers Associated w/Unified Communications Project	This software be used to manage the new Unified Communication servers and third party application servers. This is a part of the Unified Communication Project.
DOE	1/15/2021	Mendeley Desktop Reference Manager	A desktop reference management application that allows users to: store, organize, filter, and search reference documents; annotate documents and organize notes across multiple documents.
ITD, SPU, SCL	1/15/2021	Utility Customer Self Service Project (UCSS) for Recruitment of Customer Testing	Self Service portal is for SCL and SPU external customers to conduct Utility business. This assessment is for the recruitment of the Utility Customers to test this application early so we can make usability changes.
SPU, SCL, ITD	1/15/2021	TryMyUI for UCSSP	We wish to purchase three months of TryMyUI to conduct remote Usability Testing to improve feature development.
SCL	1/27/2021	Western Energy Imbalance Market	Operational Software for SCL Power Marketing; will be used to construct ER diagrams and establish tables' relationship from SQL server.

SPD	1/27/2021	Software: Otter AI Transcription of SPD Employee Misconduct Interviews	This platform would assist with interview transcriptions related to SPD employee misconduct cases that our office must conduct.
All City of Seattle	1/28/2021	Gray Quarter (Company) G-Wiz and Document Consolidator (Product) Accela Add-on	G-Wiz will be used on a trial basis with SDCI Public Comment collection. The product provides enhanced user experience for Accela's public web site by walking users thru a process that allows them to be more quickly funneled into the right area within the Accela public web site.
DOT	2/5/2021	Technology Acquisition: Toughbook	Purchase of a Toshiba Toughbook for Emergency Manager
SPU	2/11/2021	GoCanvas Mobile Forms App	Pilot testing a program for reporting solid waste data. This is a mobile application that will be added to our 9 inspectors devices to record inspections and photos with date/time stamp and lat/long location. Reports will be extracted for SW Contract incentives and customer education.
SPU	2/11/2021	SPU #585 Solid Waste Hauling Logs Project: QV21 and Rackspace	This project is in support of the SPU Solid Waste Operations for the project Solid Waste Hauling Logs. QV21 offers a suite of application which can be used for dispatch, driver scheduling, Hours of Service (HOS), Electronic Logging Devices (ELD) to improve efficiency, automate manual/paper processes, and safety. QV21 is a cloud based service which uses Rackspace for their cloud storage.
HSD, SPL	2/12/2021	Open Broadcaster Software® | OBS	Free and open source software for video recording and live streaming. Will be used to produce public events co-sponsored by HSD and SPL that will be streaming directly to YouTube, Facebook etc. via Webex. Would allow for greater ADA accessibility, language access and overall experience with multi-speaker events, e.g., panels, etc.
AUD	2/17/2021	Software: MissionMark	MissionMark is audit automation and workflow software to improve efficiency of conducting audits and reporting.
SPU	2/18/2021	Topaz GemView Signature Pad for Watershed Protection IMS (PACS) Project PID 603	The project is looking to purchase a Topaz GemView signature pad for digitally collecting signatures of employees/contractors that are seeking access permits for the Cedar River Watershed (to work onsite). The signatures will be required to signify compliance with the terms and conditions of access permit issuance.
SCL	2/22/2021	REDTAG Pro Lock Out Tag Out (LOTO) Tracking Software for Skagit Generation Powerhouses	REDTAG Pro lock out tag out (LOTO) tracking software for Skagit generation powerhouses. Redtag is a comprehensive Lockout/Tagout Software package that can assists with OSHA rules and administer fast, more organized, and safer procedures. This LOTO tracking software has been in use at the Skagit project for about 10 years.

SCL	2/22/2021	Trumba: third-party calendar management site	Staff currently use a third-party calendar management site, Trumba, to enter and display data on planned outages. Trumba can only be accessed via VPN and on Internet Explorer. This integration/custom web part allows for Trumba to be used in conjunction with internal SharePoint.
All City of Seattle	2/23/2021	CITP#140 Intrado Location Manager Agent UC Program	When City employee's desktops/laptops travel off the City's network (working remote) with their softphone software, they are not able to dial 911 with the location included in the call (as they have travelled outside of the City's phone system scope).The Intrado Location Manager agent will be loaded on City employee workstations. This agent will sense the network that employee is on, and if it is off-network, the employee will be prompted to enter their location before they are able to access the softphone.
SPU	2/24/2021	Software: BarTender	This is the software being used by SPU warehousers to generate item labels. The application extracts item information from Maximo servers.
DOT, OED, ART, PKS, ITD, DON	2/24/2021	Fluxx Word Add-in	Word Plug-In for Fluxx Grants Management System
PKS, ART, OED, DOT, DON, ITD	2/24/2021	Flux Excel Edit-in-Place Add-in	Excel Plug-In for Fluxx Grants Management System
OED, DON, ITD, DOT, ART, PKS	2/24/2021	Fluxx Document Sync (Word Edit-in-Place Add-in)	The Fluxx Document Sync (also know as Word-Edit-in-Place) allows working versions of Word documents to be synced back to Fluxx without manually uploading files. The integration is powered by a Fluxx Add-in for Microsoft Word that uploads the most recent version of the document when the user clicks Sync to Fluxx. Fluxx is a grant management software.
DOT	2/24/2021	Software: Adobe Scan App	Adobe Scan is a free Adobe app that can be used to take photos of documents and then convert them directly to PDFs and share them directly from a smart phone without a scanner.
SPD, LAW	2/24/2021	Software: Veritone Redact for SPD	SPD would like to investigate automated video redaction software as a possible solution to reduce the time required to review and redact video from body worn cameras when they receive public disclosure requests. Veritone Redact is a leading product in this space, and SPD and Law have already seen a demonstration.
RET	2/25/2021	Dynamo Plugin Installation	Plugin software to allow Outlook, Excel, and Adobe plugin installs without providing user with Local Admin Rights (will be pushed via SCCM to staff).

ITD	2/26/2021	App: Screen to Gif	This application allows to create short videos (GIFs) or image capture of computer screens.
SFD, FAS	3/4/2021	Licenses for Online Whiteboarding Software Tool Mural	MURAL is a digital workspace based on visual collaboration, best used for brainstorming, ideation, strategy, planning and more.
LEG	3/5/2021	Loom Screen Recorder	Loom Screen Recorder allows the user to record their screen for use in video messaging or, in the case of the City Clerk, training videos on various processes.
SHR	3/5/2021	Padlet.com	Padlet is an online collaboration tool that is best described as an online notice board. Padlet can be used by employees, students, teachers, and others to post notes on a common page. The notes posted can contain links, videos, images and document files.
DOT	3/5/2021	CITP 806: Hansen Permitting Archive	This is an internal SDOT/ITD project to build a simply archive/repository for SDOT permitting data that was previously located in the Hansen 7 Permitting System. This system has been replaced by the new Accela Permitting System and there is a regulatory requirement to maintain data on previous applications for 7 years. This information will be available to SDOT personnel in the Permitting Office, similarly to how it was available to them in the Hansen 7 system for searching and accessing older permitting files in the event of questions, etc.
SPU	3/10/2021	SSL certificate for SyBis Systems (App: CyberKey) for Watershed IMS Project	Purchase an Secure Socket Layer (SSL) certificate on behalf of SyBis Systems (the City uses their CyberKey Gate Security system) for their TEST server, so that ArcticIT, the developer of the PACS system, can conduct testing of a file transfer between PACS and CyberKey.
SCL	3/10/2021	Hardware: Leica Scanner P40	Leica P40 Scanner is a Laser scanner that captures detailed 3D color point clouds and 3d images in reality. We have been using this technology for our Engineering and Construction Projects
CPC	3/11/2021	Podcast for Public Education Campaign	We are trying to get a podcast up and running for a public education campaign. We plan to record the podcast ourselves, but have a podcast production company do the editing and posting. Based on a review of multiple local and national services, we are considering "The Soundcasting Network" as our primary option.
SCL	3/12/2021	CITP 707: ArcFM XI Upgrade Overarching Project	This software upgrade to the existing SCL production software system contains around 20 enhancements to stabilize the product towards end-of-life.

SPU	3/12/2021	Engineering Records Management System (ERMS) System Replacement Cloud Solution	The project will evaluate SPU and the City's current and future needs for managing infrastructure information from the standpoint of preservation, usability, accessibility, security, growing scale and efficiency. It will also evaluate the City's current landscape of engineering information management systems.
SFD	3/15/2021	SFD 136 Recruit Training Management Application	The SFD 136 application provides the Joint Training Facility with a tool to manage the data associated with scoring recruit drill performance and the subsequent required document signatures between the JTF staff and the recruit.
SPD	3/16/2021	SPD PP 855 LEAD Database	Assist Law Enforcement Assisted Diversion (LEAD) staff and the Public Defenders Association (PDA) in implementing a database or data-sharing platform that allows SPD and the PDA to share information regarding LEAD participants and program operations. LEAD diverts individuals who are engaged in low-level drug crime, prostitution, and crimes of poverty away from the criminal legal system--bypassing prosecution and jail time--and connects them with intensive case managers who can crisis response, immediate psychosocial assessment, and long term wrap-around services (King County).
DOT	3/16/2021	SDOT Asset and Work Order Field Access - P154	SDOT is implementing the Hansen 8 system to improve access to and updates of Assets, Inspections and Work Order data from the field. This will reduce the need for back office data entry, improve accuracy in entering work orders and related data, enable more streamlined dispatch and emergency response by providing near real-time access to back-office data.
PKS	3/16/2021	Microsoft Excel Add-in for Data Visualization	This Microsoft Excel Add-in will support Visio flow chart diagram designing. The Data Visualization Add-in will help in the design process and increase efficiency by being able to export data direct from Excel.
SPU	3/16/2021	CITP 0823; Environmental Compliance Investigations (ECI) Application Phase 2	This project is Phase 2 (CITP #0823) and is a continuation of original project #0391 - ECI. In Phase 2, the mobile front end is being replaced. They are replacing Dynamics Field Services App with Resco, which is the original source software that Microsoft licensed for inclusion in its Dynamics CRM suite. (The original software, Resco, is easier to configure, maintain, and is more full-featured.) The backend data is not changing and will continue to reside in Dynamics. The data collection processes by the field inspectors is also not changing.
SPU	3/17/2021	Software: JMP Economic Modeling Software	Physical and economic coding and modeling tool

OIG	3/17/2021	Zoho Projects: Online Cloud-based Project Management Tool	We are looking into using an online, cloud-based project management tool (Zoho Projects) for general office task management and project management.
ITD, FAS	3/17/2021	App: Firebase; for Testing Find It Fix It Application Developed by Vendor: Connected Bits	This is for testing the Find It, Fix It application which is developed by the vendor called Connected Bits. Find It, Fix It app is integrated with the Motorola CSR system that is used by city departments. Connected Bits uses Firebase as their platform to distribute apps for us to test before they release it to the public Google Store.
SPD	3/19/2021	Leica TruView Installer	The CSI unit uses a Leica 3D laser scanner to produce 3D renderings of our major crime scenes. In order for end users to view the rendered 3D content, Leica provides free software.
PCD	3/19/2021	Software: OrgChart Now Enterprise	OrgChart Now makes creating, maintaining and sharing org charts simple and efficient.
DOT	3/23/2021	HP Zbook 15 G6	Non-standard laptop: HP Zbook 15 G6 Series
ITD	3/24/2021	ScriptRunner for Jira Cloud / NASPO Software VAR	ScriptRunner for JIRA provides administrators with an in-line editor where you can write scripts. It also allows admins and power users to quickly extend JIRA functionality to support business processes in workflows, without the hassle of writing a fully-fledged Add-on.
SCL	3/31/2021	Miro Online Brainstorming/Whiteboard SaaS and Teams App	The online collaborative whiteboard platform to bring colleagues together and works with Microsoft Teams.
All City of Seattle	3/31/2021	Software: Microsoft To-Do for Office 365	Microsoft has released To-Do for the city. This app integrates with Outlook tasks and Planner tasks giving you a single location to find all tasks assigned to you. Right now the web app is available and we are looking to get the To-Do Windows 10 app approved for city use. All data is stored in O365 and this app is only presenting that data in a desktop interface.
DON	3/31/2021	CiviForm (Google.org UAT)	The UAT aims to simplify the application process for benefits programs by re-using applicant data for multiple benefits applications. It is being developed by Google.org in collaboration with the City of Seattle. It is an open source Java application based on the Play web application framework. It uses Postgres as the database and runs on Seattle IT AWS accounts. For authentication it is integrated with Oracle IDCS and AD.

Appendix A: Supporting Materials

The following is an extract of the surveillance technology determination criteria, formatted to mimic the online form which the requesting department completes, and the Privacy Office reviews.

Seattle IT

Surveillance Technology Criteria Review

1/5/2021

Technology Description

Technology Name	Toad Data Modeler		
Description	Toad Data Modeler is a data architecture visualization tool that allows reverse engineering of databases to see the current design. This will help in current state analysis for SCL databases. The tool was recommended by City Data Architects and Enterprise Architecture, as well as a previous users.		
Department	SCL	**Case Number**	3013

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
N/A	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
N/A	Technologies used for everyday office use.
N/A	Body-worn cameras.
N/A	Cameras installed in or on a police vehicle.
N/A	Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations.
N/A	Cameras installed on City property solely for security purposes.
N/A	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/7/2021

Technology Description

Technology Name	Return to Work Power App Suite		
Description	Microsoft and partners have built a suite of applications on the Power Platform to support organizations as they return to physical locations. It offers an application for employees and guests to request day passes to the facility in order to know who was in the building each day, an app to manage facility readiness, and an app to manage exposure cases in order to track whether people with potential exposure have been notified.		
Department	All City of Seattle, PKS	**Case Number**	3016

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
N/A	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
N/A	Technologies used for everyday office use.
N/A	Body-worn cameras.
N/A	Cameras installed in or on a police vehicle.
N/A	Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations.
N/A	Cameras installed on City property solely for security purposes.
N/A	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/8/2021

Technology Description

Technology Name	Seattle Justice Center Interview Room Camera Replacement		
Description	SPD is going to replace the end-of-life interview room cameras in the Homicide and Sexual Assault/Domestic Violence Units at the Seattle Justice Center. The replacement includes cameras, software, and storage all vendor managed. This system will replace the existing Genetec video/audio recording system.		
Department	SPD	**Case Number**	2977

Criteria

Does the technology meet the definition a Surveillance Technology?

Yes	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

Yes	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
No	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
No	Technologies used for everyday office use.
No	Body-worn cameras.
No	Cameras installed in or on a police vehicle.
No	Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations.
No	Cameras installed on City property solely for security purposes.
No	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
No	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?

The technology will require an update to an existing Surveillance Impact Report. The project technology meets the definition, does not fall under any exclusion criteria, and meets at least one inclusion criteria. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/11/2021

Technology Description

Technology Name	Kudo Language Interpretation for Remote Meetings (Atlas Language Services)		
Description	Utilizing Kudo, simultaneous language interpretation is possible in real-time, which allows the participants to fully access and participate in the meeting content and discussion as well as actively participate in decision making within their community.		
Department	OCR, DOT, FAS, DON, SCI, HSD, OIR, ITD	**Case Number**	2928

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
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Seattle IT

Surveillance Technology Criteria Review

1/11/2021

Technology Description

Technology Name	Valimail		
Description	The goal of implementing Valimail is to improve brand identity and security of email by fully implementing three different email security protocols: SPF, DMARC, and DKIM.		
Department	All City of Seattle	**Case Number**	2878

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/11/2021

Technology Description

Technology Name	Plant Operations Network Logging and Monitoring w/ Splunk		
Description	This project is about logging and monitoring network activity/traffic on Seattle City Light's generation plant automation networks that monitor and control the operation of its plants.		
Department	SCI	**Case Number**	3010

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
N/A	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
N/A	Technologies used for everyday office use.
N/A	Body-worn cameras.
N/A	Cameras installed in or on a police vehicle.
N/A	Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations.
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Do any of the inclusion criteria apply?

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Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/11/2021

Technology Description

Technology Name	Cisco Webex Control Hub Compliance Manager Download Manager		
Description	The Cisco Webex Control Hub Management Portal has a download manager application that is used for secure, encrypted transfer of Compliance Manager Reports from the Cisco Webex Cloud to the Desktop of the Compliance Manager.		
Department	LAW, ITD	**Case Number**	3019

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/11/2021

Technology Description

Technology Name	Installation of Application/Driver for Duex Pro Portable Monitor		
Description	Application and associated drivers for portable monitor display extender (related to WFH).		
Department	SCL	**Case Number**	3018

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

1/12/2021

Technology Description

Technology Name	SmartyStreets Proof of Concept Mailing Address Verification		
Description	The Utility Customer Self Service (UCSS) portal is conducting a Proof of Concept with SmartyStreets (SmartyStreets.com). This company allows autocomplete verification of US and international mailing addresses. It is built on top of the USPS mailing address database which is publicly available. The portal will call via API to SmartyStreets whenever a Mailing or Forwarding Address is provided and use the data that is returned.		
Department	SCI, SPU	**Case Number**	3022

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

1/12/2021

Technology Description

Technology Name	P701 AMI Full Integration Upgrade		
Description	The AMI Full Integration Upgrade project will manage the configuration and setup of the data that will flow from the 450,000+ electrical meters utilized by all residential and commercial customers. This data, known as interval data reads, will flow into the Oracle MDM (Meter Data Management) system. When fully implemented, the MDM system will have been migrated to the Oracle Cloud MSCS (Meter Solution Cloud Service). Downstream from the MDM system is the Customer Care & Billing system which will match up the data to an accounts database for purposes of generating electrical utility bills that will be sent to the various customers.		
Department	SPU, SCL	**Case Number**	2078

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

1/14/2021

Technology Description

Technology Name	Audacity 2.4.2		
Description	Audacity is software for recording and editing audio. It is the intent to trial use of Audacity for opening audio files and audio redaction.		
Department	All City of Seattle	**Case Number**	3023

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

1/15/2021

Technology Description

Technology Name	Software: mRemoteNG for Management of Communications Servers Associated w/Unified Communications Project		
Description	This software be used to manage the new Unified Communication servers and third party application servers. This is a part of the Unified Communication Project.		
Department	All City of Seattle	**Case Number**	2958

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/15/2021

Technology Description

Technology Name	Mendeley Desktop Reference Manager		
Description	A desktop reference management application that allows users to: store, organize, filter, and search reference documents; annotate documents and organize notes across multiple documents.		
Department	DOE	**Case Number**	3017

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/15/2021

Technology Description

Technology Name	Utility Customer Self Service Project (UCSS) for Recruitment of Customer Testing		
Description	Self Service portal is for SCL and SPU external customers to conduct Utility business. This assessment is for the recruitment of the Utility Customers to test this application early so we can make usability changes.		
Department	ITD, SPU, SCL	**Case Number**	1833

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/15/2021

Technology Description

Technology Name	TryMyUI for UCSSP		
Description	We wish to purchase three months of TryMyUI to conduct remote Usability Testing to improve feature development.		
Department	SPU, SCL, ITD	**Case Number**	2434

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

1/27/2021

Technology Description

Technology Name	Western Energy Imbalance Market		
Description	Operational Software for SCL Power Marketing; will be used to construct ER diagrams and establish tables' relationship from SQL server.		
Department	SCL	**Case Number**	3059

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

1/27/2021

Technology Description

Technology Name	Software: Otter AI Transcription of SPD Employee Misconduct Interviews		
Description	This platform would assist with interview transcriptions related to SPD employee misconduct cases that our office must conduct.		
Department	SPD	**Case Number**	2954

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

1/28/2021

Technology Description

Technology Name	Gray Quarter (Company) G-Wiz and Document Consolidator (Product) Accela Add-on		
Description	G-Wiz will be used on a trial basis with SDCI Public Comment collection. The product provides enhanced user experience for Accela's public web site by walking users thru a process that allows them to be more quickly funneled into the right area within the Accela public web site.		
Department	All City of Seattle	**Case Number**	3058

Criteria

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Result

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Seattle IT

Surveillance Technology Criteria Review

2/5/2021

Technology Description

Technology Name	Technology Acquisition: Toughbook		
Description	Purchase of a Toshiba Toughbook for Emergency Manager		
Department	DOT	**Case Number**	3079

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/11/2021

Technology Description

Technology Name	GoCanvas Mobile Forms App		
Description	Pilot testing a program for reporting solid waste data. This is a mobile application that will be added to our 9 inspectors devices to record inspections and photos with date/time stamp and lat/long location. Reports will be extracted for SW Contract incentives and customer education.		
Department	SPU	**Case Number**	3080

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
N/A	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
N/A	Technologies used for everyday office use.
N/A	Body-worn cameras.
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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/11/2021

Technology Description

Technology Name	SPU #585 Solid Waste Hauling Logs Project: QV21 and Rackspace		
Description	This project is in support of the SPU Solid Waste Operations for the project Solid Waste Hauling Logs. QV21 offers a suite of application which can be used for dispatch, driver scheduling, Hours of Service (HOS), Electronic Logging Devices (ELD) to improve efficiency, automate manual/paper processes, and safety. QV21 is a cloud based service which uses Rackspace for their cloud storage.		
Department	SPU	**Case Number**	3077

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

2/12/2021

Technology Description

Technology Name	Open Broadcaster Software® | OBS		
Description	Free and open source software for video recording and live streaming. Will be used to produce public events co-sponsored by HSD and SPL that will be streaming directly to YouTube, Facebook etc. via Webex. Would allow for greater ADA accessibility, language access and overall experience with multi-speaker events, e.g., panels, etc.		
Department	HSD, SPL	**Case Number**	3074

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

2/17/2021

Technology Description

Technology Name	Software: MissionMark		
Description	MissionMark is audit automation and workflow software to improve efficiency of conducting audits and reporting.		
Department	AUD	**Case Number**	3056

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

Does the technology meet the criteria for surveillance technology and require a review?

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Seattle IT

Surveillance Technology Criteria Review

2/18/2021

Technology Description

Technology Name	Topaz GemView Signature Pad for Watershed Protection IMS (PACS) Project PID 603		
Description	The project is looking to purchase a Topaz GemView signature pad for digitally collecting signatures of employees/contractors that are seeking access permits for the Cedar River Watershed (to work onsite). The signatures will be required to signify compliance with the terms and conditions of access permit issuance.		
Department	SPU	**Case Number**	2941

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/22/2021

Technology Description

Technology Name	REDTAG Pro Lock Out Tag Out (LOTO) Tracking Software for Skagit Generation Powerhouses		
Description	REDTAG Pro lock out tag out (LOTO) tracking software for Skagit generation powerhouses. Redtag is a comprehensive Lockout/Tagout Software package that can assists with OSHA rules and administer fast, more organized, and safer procedures. This LOTO tracking software has been in use at the Skagit project for about 10 years.		
Department	SCL	**Case Number**	3087

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/22/2021

Technology Description

Technology Name	Trumba: third-party calendar management site		
Description	Staff currently use a third-party calendar management site, Trumba, to enter and display data on planned outages. Trumba can only be accessed via VPN and on Internet Explorer. This integration/custom web part allows for Trumba to be used in conjunction with internal SharePoint.		
Department	SCL	**Case Number**	3089

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/23/2021

Technology Description

Technology Name	CITP#140 Intrado Location Manager Agent UC Program		
Description	When City employee's desktops/laptops travel off the City's network (working remote) with their softphone software, they are not able to dial 911 with the location included in the call (as they have travelled outside of the City's phone system scope). The Intrado Location Manager agent will be loaded on City employee workstations. This agent will sense the network that employee is on, and if it is off-network, the employee will be prompted to enter their location before they are able to access the softphone.		
Department	All City of Seattle	**Case Number**	3096

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/24/2021

Technology Description

Technology Name	Software: BarTender		
Description	This is the software being used by SPU warehousers to generate item labels. The application extracts item information from Maximo servers.		
Department	SPU	**Case Number**	1999

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

2/24/2021

Technology Description

Technology Name	Fluxx Word Add-in		
Description	Word Plug-In for Fluxx Grants Management System		
Department	DOT, OED, ART, PKS, ITD, DON	**Case Number**	3098

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/24/2021

Technology Description

Technology Name	Flux Excel Edit-in-Place Add-in		
Description	Excel Plug-In for Fluxx Grants Management System		
Department	PKS, ART, OED, DOT, DON, ITD	**Case Number**	3097

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/24/2021

Technology Description

Technology Name	Fluxx Document Sync (Word Edit-in-Place Add-in)		
Description	The Fluxx Document Sync (also know as Word-Edit-in-Place) allows working versions of Word documents to be synced back to Fluxx without manually uploading files. The integration is powered by a Fluxx Add-in for Microsoft Word that uploads the most recent version of the document when the user clicks Sync to Fluxx. Fluxx is a grant management software.		
Department	OED, DON, ITD, DOT, ART, PKS	**Case Number**	3095

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

2/24/2021

Technology Description

Technology Name	Software: Adobe Scan App		
Description	Adobe Scan is a free Adobe app that can be used to take photos of documents and then convert them directly to PDFs and share them directly from a smart phone without a scanner.		
Department	DOT	**Case Number**	3072

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

2/24/2021

Technology Description

Technology Name	Software: Veritone Redact for SPD		
Description	SPD would like to investigate automated video redaction software as a possible solution to reduce the time required to review and redact video from body worn cameras when they receive public disclosure requests. Veritone Redact is a leading product in this space, and SPD and Law have already seen a demonstration.		
Department	SPD, LAW	**Case Number**	3084

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
N/A	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
N/A	Technologies used for everyday office use.
N/A	Body-worn cameras.
N/A	Cameras installed in or on a police vehicle.
N/A	Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations.
N/A	Cameras installed on City property solely for security purposes.
N/A	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology meets the definition of a surveillance technology, but falls under exclusion criteria. Therefore, this technology will not require a Surveillance Impact Report. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/25/2021

Technology Description

Technology Name	Dynamo Plugin Installation		
Description	Plugin software to allow Outlook, Excel, and Adobe plugin installs without providing user with Local Admin Rights (will be pushed via SCCM to staff).		
Department	RET	**Case Number**	3102

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
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N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
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N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

2/26/2021

Technology Description

Technology Name	App: Screen to Gif		
Description	This application allows to create short videos (GIFs) or image capture of computer screens.		
Department	ITD	**Case Number**	3104

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
N/A	The technology collects data that is personally identifiable even if obscured, de-identified, or anonymized after collection.
N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/4/2021

Technology Description

Technology Name	Licenses for Online Whiteboarding Software Tool Mural		
Description	MURAL is a digital workspace based on visual collaboration, best used for brainstorming, ideation, strategy, planning and more.		
Department	SFD, FAS	**Case Number**	3049

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
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N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/5/2021

Technology Description

Technology Name	Loom Screen Recorder		
Description	Loom Screen Recorder allows the user to record their screen for use in video messaging or, in the case of the City Clerk, training videos on various processes.		
Department	LEG	**Case Number**	3111

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
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N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/5/2021

Technology Description

Technology Name	Padlet.com		
Description	Padlet is an online collaboration tool that is best described as an online notice board. Padlet can be used by employees, students, teachers, and others to post notes on a common page. The notes posted can contain links, videos, images and document files.		
Department	SHR	**Case Number**	3112

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Do any of the inclusion criteria apply?

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/5/2021

Technology Description

Technology Name	CITP 806: Hansen Permitting Archive		
Description	This is an internal SDOT/ITD project to build a simply archive/repository for SDOT permitting data that was previously located in the Hansen 7 Permitting System. This system has been replaced by the new Accela Permitting System and there is a regulatory requirement to maintain data on previous applications for 7 years. This information will be available to SDOT personnel in the Permitting Office, similarly to how it was available to them in the Hansen 7 system for searching and accessing older permitting files in the event of questions, etc.		
Department	DOT	**Case Number**	3004

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/10/2021

Technology Description

Technology Name	SSL certificate for SyBis Systems (App: CyberKey) for Watershed IMS Project		
Description	Purchase an Secure Socket Layer (SSL) certificate on behalf of SyBis Systems (the City uses their CyberKey Gate Security system) for their TEST server, so that ArcticIT, the developer of the PACS system, can conduct testing of a file transfer between PACS and CyberKey.		
Department	SPU	**Case Number**	3090

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/10/2021

Technology Description

Technology Name	Hardware: Leica Scanner P40		
Description	Leica P40 Scanner is a Laser scanner that captures detailed 3D color point clouds and 3d images in reality. We have been using this technology for our Engineering and Construction Projects		
Department	SCL	**Case Number**	3120

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/11/2021

Technology Description

Technology Name	Podcast for Public Education Campaign		
Description	We are trying to get a podcast up and running for a public education campaign. We plan to record the podcast ourselves, but have a podcast production company do the editing and posting. Based on a review of multiple local and national services, we are considering "The Soundcasting Network" as our primary option.		
Department	CPC	**Case Number**	3126

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/12/2021

Technology Description

Technology Name	CITP 707: ArcFM XI Upgrade Overarching Project		
Description	This software upgrade to the existing SCL production software system contains around 20 enhancements to stabilize the product towards end-of-life.		
Department	SCL	**Case Number**	1780

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/12/2021

Technology Description

Technology Name	Engineering Records Management System (ERMS) System Replacement Cloud Solution		
Description	The project will evaluate SPU and the City's current and future needs for managing infrastructure information from the standpoint of preservation, usability, accessibility, security, growing scale and efficiency. It will also evaluate the City's current landscape of engineering information management systems.		
Department	SPU	**Case Number**	2581

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/15/2021

Technology Description

Technology Name	SFD 136 Recruit Training Management Application		
Description	The SFD 136 application provides the Joint Training Facility with a tool to manage the data associated with scoring recruit drill performance and the subsequent required document signatures between the JTF staff and the recruit.		
Department	SFD	**Case Number**	3133

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/16/2021

Technology Description

Technology Name	SPD PP 855 LEAD Database		
Description	Assist Law Enforcement Assisted Diversion (LEAD) staff and the Public Defenders Association (PDA) in implementing a database or data-sharing platform that allows SPD and the PDA to share information regarding LEAD participants and program operations. LEAD diverts individuals who are engaged in low-level drug crime, prostitution, and crimes of poverty away from the criminal legal system--bypassing prosecution and jail time--and connects them with intensive case managers who can crisis response, immediate psychosocial assessment, and long term wrap-around services (King County).		
Department	SPD	**Case Number**	1932

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/16/2021

Technology Description

Technology Name	SDOT Asset and Work Order Field Access - P154		
Description	SDOT is implementing the Hansen 8 system to improve access to and updates of Assets, Inspections and Work Order data from the field. This will reduce the need for back office data entry, improve accuracy in entering work orders and related data, enable more streamlined dispatch and emergency response by providing near real-time access to back-office data.		
Department	DOT	**Case Number**	1547

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

Do any of the following exclusion criteria apply?

N/A	Technology that is used to collect data where an individual knowingly and voluntarily provides the data.
N/A	Technology that is used to collect data where individuals were presented with a clear and conspicuous opt-out notice.
N/A	Technologies used for everyday office use.
N/A	Body-worn cameras.
N/A	Cameras installed in or on a police vehicle.
N/A	Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations.
N/A	Cameras installed on City property solely for security purposes.
N/A	Cameras installed solely to protect the physical integrity of City infrastructure, such as Seattle Public Utilities reservoirs.
N/A	Technology that monitors only City employees in the performance of their City functions

Do any of the inclusion criteria apply?

N/A	The technology disparately impacts disadvantaged groups.
N/A	There is a high likelihood that personally identifiable information will be shared with non-City entities that will use the data for a purpose other than providing the City with a contractually agreed-upon service.
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N/A	The technology raises reasonable concerns about impacts to civil liberty, freedom of speech or association, racial equity, or social justice.

Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/16/2021

Technology Description

Technology Name	Microsoft Excel Add-in for Data Visualization		
Description	This Microsoft Excel Add-in will support Visio flow chart diagram designing. The Data Visualization Add-in will help in the design process and increase efficiency by being able to export data direct from Excel.		
Department	PKS	**Case Number**	3129

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

Does the technology meet the criteria for surveillance technology and require a review?
This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/16/2021

Technology Description

Technology Name	CITP 0823; Environmental Compliance Investigations (ECI) Application Phase 2		
Description	This project is Phase 2 (CITP #0823) and is a continuation of original project #0391 - ECI. In Phase 2, the mobile front end is being replaced. They are replacing Dynamics Field Services App with Resco, which is the original source software that Microsoft licensed for inclusion in its Dynamics CRM suite. (The original software, Resco, is easier to configure, maintain, and is more full-featured.) The backend data is not changing and will continue to reside in Dynamics. The data collection processes by the field inspectors is also not changing.		
Department	SPU	**Case Number**	3109

Criteria

Does the technology meet the definition a Surveillance Technology?

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Seattle IT

Surveillance Technology Criteria Review

3/17/2021

Technology Description

Technology Name	Software: JMP Economic Modeling Software		
Description	Physical and economic coding and modeling tool		
Department	SPU	**Case Number**	3110

Criteria

Does the technology meet the definition a Surveillance Technology?

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Seattle IT

Surveillance Technology Criteria Review

3/17/2021

Technology Description

Technology Name	Zoho Projects: Online Cloud-based Project Management Tool		
Description	We are looking into using an online, cloud-based project management tool (Zoho Projects) for general office task management and project management.		
Department	OIG	**Case Number**	3127

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

3/17/2021

Technology Description

Technology Name	App: Firebase; for Testing Find It Fix It Application Developed by Vendor: Connected Bits		
Description	This is for testing the Find It, Fix It application which is developed by the vendor called Connected Bits. Find It, Fix It app is integrated with the Motorola CSR system that is used by city departments. Connected Bits uses Firebase as their platform to distribute apps for us to test before they release it to the public Google Store.		
Department	ITD, FAS	**Case Number**	3128

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

Does the technology meet the criteria for surveillance technology and require a review?
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Seattle IT

Surveillance Technology Criteria Review

3/19/2021

Technology Description

Technology Name	Leica TruView Installer		
Description	The CSI unit uses a Leica 3D laser scanner to produce 3D renderings of our major crime scenes. In order for end users to view the rendered 3D content, Leica provides free software.		
Department	SPD	**Case Number**	3136

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

Does the technology meet the criteria for surveillance technology and require a review?

This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/19/2021

Technology Description

Technology Name	Software: OrgChart Now Enterprise		
Description	OrgChart Now makes creating, maintaining and sharing org charts simple and efficient.		
Department	PCD	**Case Number**	3139

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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This project/technology does not meet the definition of surveillance technology. This is based on the current information available. The determination is subject to change based on new information or City Council action.

Seattle IT

Surveillance Technology Criteria Review

3/23/2021

Technology Description

Technology Name	HP Zbook 15 G6		
Description	Non-standard laptop: HP Zbook 15 G6 Series		
Department	DOT	**Case Number**	3142

Criteria

Does the technology meet the definition a Surveillance Technology?

No	Technology whose primary purpose is to observe or analyze the movements, behavior, or actions of identifiable individuals in a manner that is reasonably likely to raise concerns about civil liberties, freedom of speech or association, racial equity or social justice. Identifiable individuals also include individuals whose identity can be revealed by license plate data when combined with any other record.

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Result

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Seattle IT

Surveillance Technology Criteria Review

3/24/2021

Technology Description

Technology Name	ScriptRunner for Jira Cloud / NASPO Software VAR		
Description	ScriptRunner for JIRA provides administrators with an in-line editor where you can write scripts. It also allows admins and power users to quickly extend JIRA functionality to support business processes in workflows, without the hassle of writing a fully-fledged Add-on.		
Department	ITD	**Case Number**	3145

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

3/31/2021

Technology Description

Technology Name	Miro Online Brainstorming/Whiteboard SaaS and Teams App		
Description	The online collaborative whiteboard platform to bring colleagues together and works with Microsoft Teams.		
Department	SCL	**Case Number**	3157

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

3/31/2021

Technology Description

Technology Name	Software: Microsoft To-Do for Office 365		
Description	Microsoft has released To-Do for the city. This app integrates with Outlook tasks and Planner tasks giving you a single location to find all tasks assigned to you. Right now the web app is available and we are looking to get the To-Do Windows 10 app approved for city use. All data is stored in O365 and this app is only presenting that data in a desktop interface.		
Department	All City of Seattle	**Case Number**	3147

Criteria

Does the technology meet the definition a Surveillance Technology?

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Result

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Seattle IT

Surveillance Technology Criteria Review

3/31/2021

Technology Description

Technology Name	CiviForm (Google.org UAT)		
Description	The UAT aims to simplify the application process for benefits programs by re-using applicant data for multiple benefits applications. It is being developed by Google.org in collaboration with the City of Seattle. It is an open source Java application based on the Play web application framework. It uses Postgres as the database and runs on Seattle IT AWS accounts. For authentication it is integrated with Oracle IDCS and AD.		
Department	DON	**Case Number**	3123

Criteria

Does the technology meet the definition a Surveillance Technology?

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